

Michigan State Premier Soccer Program

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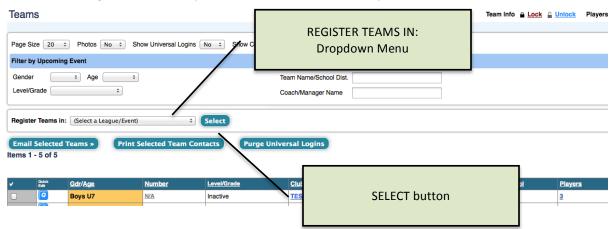


Event Enrollment/Team Information Submission

In order to participate in Michigan State Premier Soccer Program, all teams must be entered into the GotSoccer event. Once teams have been formed in GotSoccer (with players and coaches on the team) **clubs** should follow the below instruction to enter the teams into the MSPSP GotSoccer Event.

NOTE: This process asks specific information about teams and their playing history. The process can be passed along to the individual teams (see the bottom of these instructions).

- 1. Sign in to GotSoccer using your club username and password and click on the "Club" tab.
- 2. Click on the "Teams" tab
- 3. Find the dropdown menu labeled "Register Teams In" and choose the MSPSP season you're enrolling the teams (only one should be available) and press the "Select" button.



4. Once the Select button is pressed, "Register" buttons will appear next to all teams that have not yet been entered into the MSPSP event.



- 5. Press the Register button for any team you wish to register for MSPSP. You will be re-directed (new tab) to a Team Application asking for specific information for that individual team.
- 6. Fill out all required fields until you reach the confirmation page.
- 7. Repeat steps 3-5 for each team you have in MSPSP.

Clubs can also elect to have individual teams enter their teams into the MSPSP event by distributing the below link. NOTE: this route is not recommended. Teams will need to have their team account username and password: https://events.gotsport.com/forms/app/Default.aspx?EventID=57244