



MSPSP GotSoccer Instruction Scheduling Your Home Games

Clubs are responsible for scheduling all home games for those teams they affiliate into MSPSP. It is recommended that club managers oversee the scheduling process listed below. However, if clubs would like to allow individual teams to schedule their own home games clubs can give teams' access to their club account.

Log into GotSoccer Club/Organizational account

- Click on the Club tab
- Look for the "MSPSP Spring 2017" event in your League Scheduling Controls
- Click on "MSPSP Spring 2017" event to schedule your games, in this example the North Florida YSL Senior Season

M	anagement	FLO Y O SOC ASSO		Hon	GotSp ne Club Teams	ort.com Referee Player	s Registra	111111111112	eague Tournan
							_		11
51	ummary C	ustomizatio	n Facil	ities M	essaging	Accou	nt Tools	State Registr	ation
Slub	Player S Players Total Pla	First Her Summary on Teams ayers & Upcoming	75 U 1336	Jnassigned I	Players 집 <u>Manaq</u> e	1261 Players	 5	UTHSOCCER.	FLC YO SO(
~	Progra				Date	Players			
		ECREATION		RATION	8/1/201	D	Risk M	anagement	
		COMPETITIV RATION	E PLAYER		8/1/201	D	Risk Ma	nagement: Flori	da Youth Soccer
		TITIVE TRY	OUT REGIS	TRATION	8/1/201	219	Contac	t Information	
							Fax (Email 1	407) 852-677: ysa@fysa.com	
ą				Z Mana	age Club P	rograms	State	Organization	Billing
2							Florida	Youth Soccer	Association (FL)
0	Leagu	e Schedul	ing Cont	rols			Acct#	Description	
		Soccer Ass 0-10/17/2010	ociation 9	Senior Sea	<u>son</u>		473694	<u>Club/Organi</u>	zation: First Her
	Recently	/ Updated Te	ams (listin	a up to 10)					

- The page will refresh showing the first day of the Spring season (3/24/17), games for that day and, to the right, a calendar with games that need to be scheduled.
- Games that need to be scheduled will appear as "3/3" (example) in red on the calendar date.
- To change dates, click on a day on the calendar. If you don't see the day, remember there is a scroll bar to the right of the calendar.

	United Soccer Associat				ayer Searc									
	Home Game Scheduling Enabled		Season	Selected 8/14/		Chart Rang 8AM to 8PI		ches ow Conflicts	Game Bre		Go]		
	Show Additional Controls Smaller increments will cause the cl	nart to download t	o your brows	er more slow	y but will allo	w more preci	se drag and (drop function	ality.					
		M 10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00	PM	7:00 PM	8:00	PM
	Inderson 1									_				
	Anderson 3												_	
	Inderson 4													
	nderson 5													
ļ	Inderson 6													
	Show Legend													
	Unscheduled Games - 8	/14/2010							Event	Calen	dar			
Drag a game here to unschedule it.														
		are re-	_							Mon		Wed T	hu Fri	Sat
	#681 Girls U16 Division	2 / Set 1							1	2	3	4	5 6	
	FIRST HERNANDO YSC HERNA								8	9	10	11	12 13	14 (3/3)
	(FL) vs EAST PASCO YSL PIRA	TES (FL)							15	16	17	18	19 20	21 (2/2)
									22	23	24	25	26 27	28 (3/3)
	#542 Boys U18 Division FIRST HERNANDO YSC HERNA								29	30	31			
	(FL) vs RURAL YOUTH RYSA3								Septe	mber 2	010			
			_						Sun	Mon	Tue	Wed T	hu Fri	Sat
	#494 Boys U16 Division											1	2 3	4
	FIRST HERNANDO YSC HERNA								5	6	7	8	9 10	111
	(FL) vs RURAL YOUTH RYSA2	<u>(FL)</u>							12	13	14	15	16 17	
									19 (1/1		21	22	23 24	25
									26 (3/3)	27	28	29	30	
									Octob	er 201	D			
									Sun	Mon	Гue	Wed T	hu Fri	Sat
													1	2 (1/1)
										4	5			

Note: There may be games on the "Event Calendar" on days other than the one selected. Click on each individual day on the "Event Calendar" that has unscheduled games to schedule them using the directions below.

To schedule a game:

- 1) Place your cursor over the silver icon in front of the team name,
- 2) Click and drag the silver icon onto the field chart to the date, time and field you desire.
- 3) If the game did not go exactly where you want it, just click again and move it to the proper time.
- 4) You cannot schedule matches at the same time on the same field.

In this example, we placed all the games on Anderson 1. If you look at the calendar, you will see August 14 now just shows 3 games, none in red. This designates all games have been scheduled.



Repeat until all games are scheduled.