



Michigan State Premier Soccer Program

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MSPSP REGISTRATION FAQs – Fall 2016

Refer to the MSPSP Fall 2016 calendar for specific dates and notifications

MSPSP AFFILIATION FORM AND FEES:

The MSPSP League Affiliation Form (available on the Rules and Forms tab of the MSPSP website) will need to be submitted in advance of the Registration Meeting. On the form, the league will need to identify all teams they are affiliating along with the team head coach and referee assignor(s). Fall registration fees are \$550.00 per team (U13-U14 Boys and U13-U19 Girls). It is the responsibility of the affiliating league to submit payment to MSPSP (no personal checks) with the League Affiliation Form.

PLAYER REGISTRATION FORMS:

- All players for the fall season must fill out a Player Registration Form which can be found under the Rules and Forms tab of MSPSP website. All information on the form must be completed. This includes the player's name, address, date of birth, phone number, and signatures of the player, parent/guardian, coach, and affiliating league.
- Once the Player Registration Form is completed (after the MSYSA tryout deadline) the player is officially committed to the team for the entire seasonal year (fall and spring).
- The box must be checked indicating the player has paid their individual registration fees and the box indicating the player has not signed with another MSYSA team (exception for dual registration).
- MSPSP is no longer requiring proof of birth; it is the responsibility of the affiliating league to verify dates of birth and to collect the required player/parent concussion form.

TEAM ROSTER: (see GotSoccer Guidelines document to print rosters)

- No player can play up more than two age divisions except in the U19 High School Open Division. No player can play down in age groups.
- All MSPSP teams must have a minimum of 15 players and a maximum of 22 players. If the minimum number is not met at the time of registration, the roster will not be accepted and the team cannot play in MSPSP.
- The Player Registration Forms must be placed in the same order as listed on the Team Roster in the registration envelope (available in the MSPSP office). The information on the Team Roster must be the same as the information included on the Player Registration Form (DOB, name, address, etc).
- Each team can have a maximum of three team officials (coaches, asst. coaches, managers). Additional team officials (beyond three) will cost \$25.00 per individual.

EVENT ENROLLMENT/APPLICATION TO PETITION:

- See the document labeled Event Enrollment/Team Information Submission on the Rules and Forms tab of the MSPSP website for detailed instructions to enter your team in the GotSoccer event and provide divisioning information.
- Team placement (division) information will be submitted digitally.
- In order to participate in Michigan State Premier Soccer Program, all teams must be entered into the GotSoccer event.
- Once teams have been formed in GotSoccer (with players and coaches on the team) **clubs** should follow the Event Enrollment/Team Information Submission instructions to enroll their team online.
- U13 teams **MUST** designate a preference of Statewide or Local (regional) division.
- Please note: Filling out a petition is a request, not a guarantee, that your request will be fulfilled.

COACHES:

All head coaches of teams playing in Premier division 1 and Premier division 2 shall be required to have a minimum "D" State-coaching license or a NSCAA National Diploma. All head coaches of teams playing in any Classic divisions shall be required to have a minimum "E" State-coaching license.

- A head coach of a Classic division team that advances to the Premier division shall have one (1) season to obtain his/her "D" State-coaching license or NSCAA National Diploma.
- Individuals listed as head coaches in both the Premier and Classic divisions shall be required to attend 80% of scheduled MSPSP matches.
- Head coaches not attending 80% their teams scheduled matches shall be subject to disciplinary action.

All new head coaches in the Michigan State Premier Soccer Program must include a copy of their license at the time of registration.

DIVISIONS:

- Boys' age groups for the fall season are U13, U14 and U15 Supplemental.
- Girls' age groups for the fall season are U13 through U19 High School Open.
- The U13 age group in the fall season will have Local and Statewide divisions. In the spring season, the top performing teams in the Statewide divisions will be grouped together in Tier 1.
- The MSPSP Board of Directors at its sole discretion may elect to form a U-19 Open Division. Teams applying for entry in this division are allowed to roster players attending high school full time up to and including the U19 age group. No other entry qualifications shall apply to this division except those referring to affiliation.

PICTURES:

Do not turn in pictures at the Registration Meeting. Teams will affix pictures at their convenience prior to the start of the season once they receive their passcards. Pictures are required on passcards for all players, coaches and managers listed on your roster. **MSPSP encourages clubs/teams to upload pictures to the GotSoccer player/coach profiles. Pictures uploaded to GotSoccer will be automatically printed on passcards.**

REQUEST FOR EARLY PASSCARDS AND ROSTERS:

If your team requires early passcards and /or rosters for pre-season tournaments, complete the Request for Early Passcards form (available under the Rules and Forms tab of the MSPSP website). Submit the form and \$50.00 fee with your registration materials.

LATE PLAYER ADDITIONS

If you need to amend your roster (players or team officials), MSPSP will need the following:

1. Updated roster, 1 hard copy of the roster
2. Completed player registration form, including affiliating league president/registrar signature.
3. Late Player/Team Official Fee (\$25.00).
4. Player/Teams Official need to be added via the GotSoccer club account.

REGISTRATION MEETING & SUMMARY OF REQUIRED MATERIALS:

The Registration Meeting will be at the MSPSP Office on July 9th from 9am-12noon. At the meeting the following will need to be completed and/or submitted to MSPSP:

- Team roster. Print out one hard copy (see GotSoccer Guidelines document)
- Team enrolled in the MSPSP event (see Event Enrollment/Team Information Submission document)
- Application to petition (optional)
- Player Registration Forms signed and dated by affiliating league
- Copy of coach license (new coaches only)
- Early Passcard Request (if needed)

Check over carefully! Each team's paperwork must be submitted in the original registration packet envelope provided by the MSPSP, with the appropriate information filled out on the front of the envelope, one team per envelope for ALL teams (even returning teams).