



## Michigan State Premier Soccer Program

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### **MSPSP REGISTRATION FAQs – Fall 2014**

Refer to MSPSP Fall 2014 calendar for specific dates and notifications

#### **PLAYER REGISTRATION FORMS:**

1. All players for the fall season must fill out a Player Registration Form which can be found under the Rules and Forms tab of MSPSP website: [www.mspsl.org](http://www.mspsl.org). All information on the form must be completed. This includes the player's name, address, date of birth, phone number, and signatures of the player, parent/guardian, coach, and affiliating league.
2. Once this form is completed (after the MSYSA tryout deadline) the player is officially committed to the team for the entire seasonal year (Fall and Spring).
3. The box must be checked indicating the player has paid their individual registration fees and the box that the player has not signed with another MSYSA team (exception for dual registered players).
4. MSPSP is no longer requiring proof of birth; it is the responsibility of the affiliating league to verify birthdates and collect the required player/parent concussion form.

#### **TEAM ROSTER: (see GotSoccer Guidelines document to print rosters)**

1. A minimum of 51 % of the rostered players registered to their team must be of the team's age group. No player can play up more than two age divisions except in the U19 High School Open Division. No player can play down in age groups.
2. All MSPSP teams must have a minimum of fifteen (15) players and a maximum of 22 players. If the minimum number is not met at the time of registration, the roster will not be accepted and the team cannot play in MSPSP.
3. The Player Registration Forms must be placed in the same order as listed on the Team Roster. The information on the Team Roster must be the same as the information included on the Player Registration Form (DOB, name, address, etc).
4. Each team can have a maximum of three team officials (coaches, asst. coaches, managers). Additional team officials (beyond three) will cost \$25.00 per individual.

#### **TEAM INFORMATION SHEET/APPLICATION TO PETITION:**

- The "Team Information Sheet" is available under the Rules and Forms tab of the MSPSP website.
- Fill out the appropriate sheet for your age group, either U13 or U14-U19.
- The Application to Petition for U14-U19 is located on the second page of the Team Registration Information Sheet. For teams to be considered for specific divisional placement this document must be filled out in its entirety. It is NOT a required form.
- For U13 teams, you may designate your preference of statewide or local (regional) travel.
- Please note: Filling out a petition is a request, not a guarantee, that your request will be fulfilled.

#### **COACHES:**

All head coaches of teams playing in Premier division 1 and Premier division 2 shall be required to have a minimum "D" State-coaching license or a NSCAA National Diploma. All head coaches of teams playing in any Classic divisions shall be required to have a minimum "E" State-coaching license.

- A head coach of a Classic division team that advances to the Premier division shall have one (1) season to obtain his/her "D" State-coaching license or NSCAA National Diploma.
- Individuals listed as head coaches in both the Premier and Classic divisions shall be required to attend 80% of scheduled MSPSP matches.
- Head coaches not attending 80% their teams scheduled matches shall be subject to disciplinary action.

All new head coaches in the Michigan State Premier Soccer Program must include a copy of their license at the time of registration.

### **DIVISIONS:**

1. Girls' age groups for the Fall Season are U13 through U19 High School Open.
2. Boys' age groups for the Fall Season are U13 and U14.
3. The U13 age group in the fall season only will have a Red and Blue division identified as the most competitive divisions of U13. Premier 1 and Premier 2 in the spring season will be made of those teams who participated in the Red or Blue division in the fall season.
4. The MSPSP Board of Directors at its sole discretion may elect to form a U-19 Open Division. Teams applying for entry in this division are allowed to roster players attending high school full time up to and including the U19 age group. No other entry qualifications shall apply to this division except those referring to affiliation.

### **PICTURES:**

Do not turn in pictures at the Registration Meeting. Teams will affix pictures at their convenience prior to the start of the season once they receive their passcards. Pictures are required for passcards for all players, coaches, assistant coaches, and managers listed on your roster. MSPSP encourages clubs/teams to upload pictures to the GotSoccer player/coach profiles. Pictures uploaded to GotSoccer will be automatically printed on passcards.

### **REQUEST FOR EARLY PASSCARDS AND ROSTERS:**

If your team requires early passcards and /or rosters for pre-season tournaments, please complete the request for early passcards (available on the MSPSP website). Submit the form and a check for \$50.00 made payable to the MSPSP with your registration.

### **FALL SEASON PAYMENT:**

\$550.00 per team to participate in the Fall MSPSP season. Affiliating leagues must provide MSPSP payment and team information prior to the Registration Meeting via the MSPSP League Affiliation Form (see the MSPSP website).

### **LATE PLAYER ADDITIONS**

If you need to amend your roster (players or team officials) after the Registration Meeting date, MSPSP will need the following:

1. Updated roster, 1 hard copies of the roster
2. Completed player registration form, including affiliating league signature, and the late player/team official fee, (check fall calendar for amount).
3. Late Player/Team Official Fee (\$25.00).
4. Player/Teams Official need to be added via the GotSoccer club account.

### **REGISTRATION MEETING & SUMMARY OF REQUIRED MATERIALS:**

The Registration Meeting will be at the MSPSP Office on July 12<sup>th</sup> from 9am-12noon. At the meeting your affiliating league will need to submit the following information to MSPSP:

- Team roster. Print out one hard copy (see GotSoccer Guidelines)
- Completed Team Information Sheet
- Application to petition (optional)
- Completed Player Registration Forms signed and dated by affiliating league
- Copy of coach license (new coaches only)
- Early Passcard Request (if needed)

**Check over carefully! Each team's paperwork must be submitted in the original registration packet envelope provided by the MSPSP, with the appropriate information filled out on the front of the envelope, one team per envelope.**