



Michigan State Premier Soccer Program

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www.mspsl.org

How to Enroll Teams into MSPSP GotSport Events (Spring 2022)

1. MSPSP teams are enrolled in a team-by-team basis in GotSport via an application form. The application can be completed by a club user or coach / manager tied to the team.

You can access the application form from the GotSport Club Management tab on the left menu and then selecting 'My Teams'. From this next page, navigate to the 'Registration' tab. This page will help you find events to enroll into; all MSPSP events are available here.

Each team will need to complete GotSport enrollment



- Returning teams** will only need to complete the 'MSPSP Spring 2022 Scheduling' enrollment.
- New teams** will need to complete enrollment for 'MSPSP Fall 2021 – Spring 2022' and 'MSPSP Spring 2022 Scheduling'.

'MSPSP Fall 2021 – Spring 2022' Enrollment Link

https://system.gotsport.com/event_regs/58958e845c

'MSPSP Spring 2022 Scheduling' Enrollment Link:

https://system.gotsport.com/event_regs/1dcc4b9bc2

	August 1, 2021 MSPSP Fall 2021 - Spring 2022 MSPSP	Application Form
DATES 08/01/21 - 07/31/22	COMPETITION TYPE League	
	August 1, 2021 MSPSP Spring 2022 Scheduling MSPSP The Michigan State Premier Soccer Program (MSPSP) is the competitive youth statewide soccer league in Michigan representing over 100 clubs and 12,000 players aged U13-U19 annually.	Application Form
DATES 08/01/21 - 07/31/22	COMPETITION TYPE League	LOCATION Plymouth,

NEW TEAMS

'New Teams' are regarded as teams that did not participate in MSPSP Fall 2021.

-New team cost is \$550.00 per team.

-New teams must complete both the 'MSPSP Fall 2021 – Spring 2022' & 'MSPSP Spring 2022 Scheduling' application.

RETURNING TEAMS

'Returning Teams' are regarded as teams that participated in MSPSP Fall 2021.

-Returning team cost is \$200.00 per team.

-Returning teams only need to complete the 'MSPSP Spring 2022 Scheduling' application.

The year-long event is used to build team rosters via the Roster Builder in GotSport – these rosters then transfer to the 'MSPSP Spring 2022 Scheduling' event.

2. The Application Form will open a new window that requires the team to be selected either from the 'My Teams' window or via searching to find the desired team. Once you have located your desired team, select 'Register'.

The screenshot displays two side-by-side panels. The left panel, titled 'My Teams', shows a team entry for 'MSPSP - MSPSP Test Team Coach' with a 'Register' button. The right panel, titled 'Search Teams', contains a search form with fields for 'Team' (MSPSP Test Team), 'Club' (MSPSP), 'Gender' (Girls), and 'Event Age' (U14), along with a 'Search' button and a 'Clear Search' link. At the bottom of the search panel, the same team entry and 'Register' button are visible.

3. Complete the 'Update Profile', 'Team Information', 'Registration Form', and 'Fee Selection' sections. Event age refers to the age group that the team will be playing in 2021-2022. On this page, leave the Preferred Division field blank (-), this will be input in the 'Registration Form' section.



4. Complete the application in its entirety with accurate information.
5. The 'Fee Selection' section will go over the registration fee options for the team. This can be payable either by an Affiliate (affiliating league), credit payment (per team), or opt for payment via Check (pay via one check for all teams).

Select the appropriate option for the team. Adjust the competitive level to Premier.

For the Spring, 'returning' teams from the Fall are \$200 – 'New' teams are \$550.

RETURNING TEAM REGISTRATION FEE (\$200) - MSPSP SPRING 2022	NEW TEAM REGISTRATION FEE (\$550) - MSPSP SPRING 2022
\$200 per team returning from MSPSP Fall 2021	\$550 per team that did NOT participate in MSPSP Fall 2021
Initial Fee \$200.00	Initial Fee \$550.00
Total \$200.00	Total \$550.00
<ul style="list-style-type: none"> ✓ Allows Credit Debit Payments ✓ Allow Check/MO Payments 	<ul style="list-style-type: none"> ✓ Allows Credit Debit Payments ✓ Allow Check/MO Payments
Competitive Level Select Level ▼	Competitive Level Select Level ▼
Select	Select

6. The next page after selecting Returning vs New will take you to your 'cart'. Select 'Checkout'.

Cart

Item	Quantity	Price	
MSPSP Test Team MSPf5	1	\$200.00	Select different fee ✖

[Checkout](#)

7. The next page goes over your payment options. Here you can select between Credit Card or Check as options. **If you have an affiliate that is covering your cost, select Check.** Credit Cards will not be processed until Registration Deadline (January 15th).

Fill out form to complete registration

Charged Today	\$0.00
Charged Later	\$200.00
Total	\$200.00

Payment method
Credit Card

Credit Card Information

Credit Card Number
Card Number

Expiration Date
MM/YYYY

CVC Code
CVC

Payment Terms

\$200 per team returning from MSPSP Fall 2021
\$550 per team that did NOT participate in MSPSP Fall 2021

Yes, I agree

Pay

Payment method
Check/MO

Payment Terms

\$200 per team returning from MSPSP Fall 2021
\$550 per team that did NOT participate in MSPSP Fall 2021

Yes, I agree

Register

8. Once you complete the payment process and hit 'Pay / Register' – the team is all set! Repeat this process for however many teams you have enrolling into MSPSP!

If you are paying via check, make sure payment arrives with Affiliation Form to MSPSP before/by January 15th!

9. You will receive an email confirmation from GotSport confirming the team registration and divisioning details provided, sent to the applicant's email.

After you have enrolled each team into GotSport, complete the Affiliation Form (found on MSPSP website) and submit to MSPSP.

Change focus to player registration (SportsForms) & team official risk management requirements! Player Registration Deadline is January 22nd.