

MSPSP REGISTRATION GUIDELINES – Spring 2014

*** Please print out and read prior to completing your teams registration ***

All teams must be registered for the MSPSP Spring Event in GotSoccer prior to the registration date

Refer to MSPSP Spring 2014 calendar for spring registration notification

PLAYER REGISTRATION FORMS:

1. All new players for the spring season must fill out a Player Registration Form which can be found under the Rules and Forms tab of the website: www.mspsl.org. The form must be typed or printed legibly. All information on the form **must** be completed. That includes the player's name, address, and date of birth, phone number, and signatures of the player, parent/guardian, coach, and signature of the affiliating league. **The player is then officially committed to the team for the entire seasonal year once the coach and player sign the Player Registration Form.** No copies or faxed copies of the form will be accepted, only originals.
2. For the spring season, only NEW players to MSPSP will need to fill out a Player Registration Form. Those who participated in the fall (U13/U14) will not need to fill out a new one for spring.
2. The box **must** be checked indicating the player had paid their individual registration fees to the affiliating club/league and the box that the player has not signed with another MSYSA team.
3. The completed paperwork for each player must be submitted by the registration deadline or the player will not be registered, **NO EXCEPTIONS.**
4. MSPSP is no longer requiring proof of birth, it is the responsibility of the affiliating league to verify birthdates.

TEAM ROSTER: (see Got Soccer Registration Guidelines to print rosters)

1. A minimum of 51 % of the rostered players registered to their team must be of the team's age group, see chart for dates. No player can play up more than two age divisions except under the Open Division. **THERE ARE NO EXCEPTIONS!**
2. All teams must have a minimum of fifteen (15) players and a maximum of 22 players (for all age groups). If the minimum number is not met at the time of registration, the roster will not be accepted.
3. The Player Registration Forms **must** be placed in the same order as listed on the Team Roster. The information on the Team Roster **must** be the same as the information included on the Player Registration Form.
4. Each team can have a maximum of three team officials (coaches, assistant coaches, managers). Additional team officials (beyond three) will cost \$25.00 per official to be on the official MSPSP roster.

TEAM REGISTRATION INFO SHEET/APPLICATION TO PETITION:

- The "Team Information Sheet" is available under the Rules and Forms tab of the MSPSP website.
- Fill out the appropriate sheet for your age group, either U13 or U14-U19. All information on the sheet, including signature, **must** be completed.
- The Application to Petition for U14-U19 is located on the reverse side of the Team Registration Information Sheet. For teams to be considered for placement into a specific division (U14 and above only) this document must be filled out in its entirety but it is not required for all teams.
- For U13 teams, you may designate your preference of statewide or local (regional) travel.
- Please note: Filling out the petition is a request, not a guarantee, that your request will be fulfilled.

COACHES INFORMATION:

1. All head coaches in the Premier Program shall be required to have a minimum "D" State-coaching license or a NSCAA National Diploma.
2. All new head coaches in the Michigan State Premier Soccer Program must include a copy of their license at the time of registration. If you are currently taking a course or pending approval from a course, contact MSPSP to see if you can be initially listed on the roster.
3. Any team caught using another coach's license will be subject to disciplinary action and possible forfeiture of games played.

DIVISIONS:

1. Boys' age groups for the Spring Season are U13 through U19 and Open.
2. Girls' age groups for the Spring Season are U13 and U14.
3. The MSPSP Board of Directors at its sole discretion may elect to form a U-19 Open Division. This division is open to all U-15 and above teams applying for entry. Teams applying for entry in this division are allowed to roster players attending high school full time up to and including the U19 age group. No other entry qualifications shall apply to this division except those referring to affiliation.

PICTURES:

Please **DO NOT** turn in pictures at registration. The MSPSP will not be responsible for pictures turned in at the time of registration. Teams will affix pictures at their convenience prior to the start of the season once they receive their passcards. Pictures are required for passcards for all players, coaches, assistant coaches, and managers listed on your roster. Pictures uploaded to GotSoccer player profiles will be automatically printed on passcards.

REQUEST FOR EARLY PASSCARDS AND ROSTERS:

If your team requires early passcards and /or rosters for pre-season tournaments, please complete the request for early passcards (available on the MSPSP website). Submit the form and a check for \$50.00 made payable to the MSPSP with your registration.

SPRING SEASON PAYMENT: \$550.00 per new team, \$200.00 per returning team. The affiliating league must provide to the MSPSP the names of the teams and coaches it sponsors prior to registration.

SUMMARY:

To ensure that all information turned in is complete and accurate when registering your team, the following items will be required:

1. Team roster. Print out 1 (one) hard copy.
2. **Completed** Team Registration Information Sheet.
3. **Completed** Player Registration Forms signed and dated by affiliating league.
4. Copy of coach license – New Coaches Only.
5. Early Passcard Request – if needed.

If you need to amend your roster for **any player or team official** added to the roster after the Registration Meeting date, you will need to submit the following:

1. Updated roster, 1 hard copies of the roster
2. Completed player registration form, including affiliating league signature, and the late player/team official fee, (check fall calendar for amount).
3. Late Player/Team Official Fee (\$25.00).

IF ANY OF THE INFORMATION IS INCORRECT OR INCOMPLETE, YOUR REGISTRATION WILL NOT BE ACCEPTED. Check over carefully! Each team's paperwork must be submitted in the original registration packet envelope provided by the MSPSP, with the appropriate information filled out on the front of the envelope, one team per envelope.